

*Department of Health Services – Food, Recreational and Institutional Sanitation*  
**Title 9, Ch.8, Article 13. Hotels, Motels, and Tourist Courts**

**R9-8-1311. Legal Authority**

The regulations in this Article are adopted pursuant to the authority granted by A.R.S. § 36-136(G)(11).

**R9-8-1312 Definitions**

- A. "Approved" means acceptable to the Department.
- B. "Department" means the Arizona Department of Health or a local health department designated by the Arizona Department of Health Services.
- C. "Dwelling unit" means any suite, room, cottage, bedroom, or other unit established or maintained by a transient dwelling establishment for temporary occupancy.
- D. "Person" means the state, a municipality, district, or other political subdivision, a cooperative, institution, corporation, company, firm, partnership, or individual.
- E. "Plumbing or plumbing system" means and includes the water supply distributing pipes; the fixtures and fixture traps; the soil, waste, and vent pipes; and the building drains with their devices, appurtenances and connections either within or adjacent to the transient dwelling establishment.
- F. "Transient" means any member of the public who occupies a dwelling unit on a temporary basis in a transient dwelling establishment as defined above.
- G. "Transient dwelling establishment" means and includes any place where sleeping accommodations are available to transients or tourists on a temporary basis such as a hotel, motel, motor hotel, tourist court, tourist camp, rooming house, boarding house, inn, and similar facilities by whatever name called, consisting of two or more dwelling units; provided, however, that the term shall not be construed to include apartments, clubs, boarding houses, rooming houses, and similar facilities where occupancy of all dwelling units is on a permanent or semi-permanent basis.

**R9-8-1313. Permits**

- A. No person shall operate a transient dwelling establishment without first obtaining a permit from the local health department having jurisdiction. The owner, lessee, or operator of each transient dwelling establishment in operation upon the effective date of these regulations shall within ninety days thereafter obtain a permit, and the transient dwelling establishment shall comply in all respects with the requirements of these regulations; provided that the local health department upon proof of necessity made by the person concerned may, at its discretion, extend the time for compliance with any particular Section of Sections thereof.
- B. An application for a permit to operate a transient dwelling establishment shall be made in duplicate by the owner, lessee, or operator to the local health department on forms furnished by the Department. Such forms shall be complete in all details and, in the case of new transient dwelling establishments, or additions and alterations to existing transient dwelling establishments, shall include plans and specifications of the proposed sanitary facilities and any other information as may be required by the local health department. Such permit will not be issued until the proposed or existing transient dwelling establishment complies with the provisions of these regulations.
- C. The permit shall be posted in a conspicuous place designated by the local health department.
- D. A permit may be revoked, denied or suspended by the local health department for failure or violation of any of the terms of these regulations or at any time when, in the opinion of the local health department having jurisdiction, the transient dwelling establishment has or may become a menace to public health.
- E. Permits shall be valid for the calendar year for which they are issued, or as otherwise specified by the local health department, and shall be renewed in accordance with the requirements of the local health department. Permits are not transferable, either from person to person or from one location to another location.

**R9-1314. Inspection**

Representatives of the local health department shall make such inspections of any transient dwelling establishment as are necessary

to assure compliance with these regulations, but not less than once each year. A copy of the report of the inspections shall be furnished the owner, lessee, or operator of the transient dwelling establishment indicating the degree of compliance or non-compliance with the provisions of these regulations. Failure to correct any discrepancies noticed within the time limit specified shall be cause for denial, revocation, or suspension of the permit to operate.

**R9-8-1315. Notification of disease**

- A. The owner or operator of a transient dwelling establishment shall report to the local health department the name of any guest or employee suspected or known to have a contagious disease in accordance with A.R.S. Title 36, Chapter 6, Article 2.
- B. Every dwelling unit, after being occupied by a person known or suspected of having a contagious disease, shall be rendered noncontiguous by disinfection, fumigation, or by other treatment methods as specified by the local health department before further occupancy.

**R9-8-1316. Reserved**

**R9-8-1317. Reserved**

**R9-8-1318. Reserved**

**R9-8-1319. Reserved**

**R9-8-1320. Reserved**

**R9-8-1321. Dwelling units**

- A. Dwelling units shall be of sufficient size to afford ample circulation of air and freedom of movement, but not less than 100 square feet of floor area shall be provided for each unit exclusive of bedrooms, closets, kitchens, and similar ancillary facilities.
- B. Floors of all rooms shall be of such construction as to be easily cleaned and shall be kept clean and in good repair.
- C. The walls and ceilings of all rooms shall be of a finish that will permit easy cleaning and shall be kept clean and in good repair.
- D. Where windows are relied on to provide light and ventilation, the area of the windows for each dwelling unit shall be equal to at least 20% of the floor area.
- E. Not less than 25% of the window area furnished shall be capable of being opened unless other satisfactory means of ventilation is provided. Windows capable of being opened shall be effectively screened.
- F. Furniture, drapes, carpets, and other accessories shall be kept clean and in good repair.
- G. Dwelling units shall be maintained free of insects, rodents and other vermin.
- H. The provisions of A.R.S. Title 36, Chapter 13, Article 2 relating to gas appliances shall be met.

**R9-8-1322. Grounds**

- A. Grounds of a transient dwelling establishment shall be properly graded and drained.
- B. Grounds shall be kept clean and free of accumulation of refuse and other debris. There shall be no evidence of fly, mosquito, or rodent breeding or infestation.

**R9-8-1323. Reserved**

**R9-8-1324. Reserved**

**R9-8-1325. Reserved**

**R9-8-1326. Reserved**

**R9-8-1327. Reserved**

**R9-8-1328. Reserved**

**R9-8-1329. Reserved**

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**R9-8-1330. Reserved**

**R9-8-1331. Bedding**

- A. The beds, mattresses, pillows, and bed linen, including sheets, pillow slips, blankets, etc., used in all transient dwelling establishments shall be maintained in good repair, shall be kept clean and free of vermin and shall be properly stored when not in use.
- B. Each bed, bunk, cot, or other sleeping place shall be provided with pillow slips, under and top sheets for the use of guests. Sheets and pillow slips shall be adequately sized to completely cover the mattress and pillow.
- C. Clean linen shall be provided to each new guest and shall be changed at least once each week when occupancy exceeds this period.

**R9-8-1332. Food service**

The storage, preparation and serving of food and drink shall comply with the requirements of Article 1 of this Chapter.

**R9-8-1333. Drinking water; ice**

- A. Where drinking fountains are provided, the fountain shall be constructed so that the drinking is from a free jet projected as an angle from the vertical and provided with a guard to prevent the mouth being placed directly against the orifice. There shall be no possibility of the orifice becoming submerged. The fountain bowl shall be constructed of nonabsorbent, easily cleanable material.
- B. All glasses and other multi-use utensils furnished to each dwelling unit shall be cleaned and sanitized in an approved manner after each occupancy. Single-service paper cups with suitable dispenser may be substituted for glasses.
- C. The use of a common drinking cup is prohibited.
- D. Ice shall be obtained from an approved source and shall be stored and handled in such a manner as to prevent contamination.

**R9-8-1334. Refuse**

- A. All refuse shall be stored and disposed of in accordance with Article 4 of these regulations.
- B. Garbage cans shall be thoroughly washed after emptying and shall be maintained free of odors and other objectionable conditions.
- C. All containers for rubbish shall be cleaned as often as necessary to prevent a nuisance.
- D. All refuse containers shall be maintained in good repair.

**R9-8-1335. Water supply**

Each transient dwelling establishment shall be provided with an adequate and safe water supply from an approved source. Whenever a transient dwelling establishment finds it necessary to develop a source or sources of supply, complete plans and specifications of the proposed water system shall be submitted to the Department and approval received prior to the start of construction. The design, construction, and operation of all such water supply systems shall comply with Article 2 of this Chapter.

**R9-8-1336. Toilet; lavatory**

- A. Adequate and convenient toilet, lavatory, and bathing facilities shall be provided at all transient dwelling establishments and shall be available to the guests at all times.
- B. Where private or connecting toilet rooms are not available for each dwelling unit, separate and plainly marked central toilet rooms for each sex shall be provided, located within 200 feet of such units.
- C. Central toilet rooms shall provide not less than one toilet, one lavatory, and one tub or shower for each sex for each 10 dwelling units, or major fraction thereof, not having private or connecting baths. At least one urinal shall be provided in each central toilet room designated for men.
- D. Hot and cold water and soap shall be provided in all toilet rooms. Clean, individual sanitary towels shall be furnished for each guest.
- E. Toilet rooms shall be well lighted and ventilated. Where gravity or mechanical ventilation is provided, the ventilation ducts for the toilet rooms shall not be connected into ventilation ducts from or to any dwelling unit.

- F. Floors of all toilet rooms shall be of easily cleanable construction, shall be kept clean and in good repair, and where necessary shall slope to properly located drains.
- G. Walls and ceilings of all toilet rooms shall be of easily cleanable construction and shall be kept clean and in good repair.

**R9-8-1337. Sewage disposal**

- A. The liquid waste from all transient dwelling establishments shall be discharged into a public sewer system in compliance with applicable local ordinances or codes or into separate sewage disposal facilities approved by the Department.
- B. Separate sewage disposal facilities will not be approved where in the opinion of the Department connection to a public sewer is practicable.
- C. Where separate sewage disposal facilities are proposed the design, construction, and operation of such systems shall be in accordance with Article 3 of this Chapter. Plans and specifications for such systems shall be submitted to the Department and approval received prior to the start of construction.
- D. Recommendations are found in the Engineering Bulletins of the Department to assist in compliance with these regulations regarding the design of sewage disposal systems. Copies of these Bulletins may be obtained from the Department.
- E. No sewage treatment effluent or other wastewater shall be deposited on the surface of the ground except in a manner approved by the Department.

**R9-8-1338. Plumbing**

All plumbing shall be installed in accordance with any local ordinance or code. Where a local ordinance or code does not exist, plumbing shall be installed in accordance with the requirements adopted by reference in R9-1-412(D).

(Reprinted from the Arizona Administrative Code, Department of Health Services—Food, Recreational and Institutional Sanitation: Title 9, Ch. 8, Article 13. Hotels, Motels, and Tourist Courts, Pg. 27-29, June 30, 2001)



As described in R9-8-1312(A), the Navajo County Health Department is designated by the Arizona Department of Health Services to enforce these regulations within Navajo County, Arizona.

The requirements listed here represent the minimum requirements provided under the Arizona Administrative Code. Local jurisdictions may have more stringent requirements for "Transient Dwelling establishments" as defined under R9-8-1312(G) and it is the duty of the operator to discover and comply with all local building, zoning, fire, safety, and any other local codes that may apply. The Navajo County Health Department will not issue a 'Permit to Operate' should a Transient Dwelling establishment fail to comply with all applicable local codes pertaining to the same subject matter as the above regulations.

To contact your Navajo County Health Department:

Holbrook Office  
117 East Buffalo Street  
Holbrook, AZ 86025  
(928) 524-4750

Show Low Office  
251 North Penrod Road #1  
Show Low, AZ 85901  
(928) 532-6050

The full content of the Arizona Administrative Code is available via the Internet at: [http://www.sosaz.com/public\\_services/](http://www.sosaz.com/public_services/)